



July 5, 2011

City Council Committee Report

To: Mayor & Council

Fr: Richard Perchuk, Manager of Operations

**Re: School Crossing Guard Tender – Two Year Contract : 2011-2012
and 2012-2013**

Recommendation:

That the only tender to provide School Crossing Guard Service for the 2011-2012 school year and the 2012-2013 school year, excluding HST, be received:

Alpine Janitorial (Kenora) Inc.	
Year 2011 – 2012	\$49,914 + HST
Year 2012 – 2013	\$52,170 + HST

That the tender received from Alpine Janitorial (Kenora) Inc., in the amount of \$102,084.00, excluding HST, be hereby accepted.

Background:

The City of Kenora's School Crossing Guard Service contract expired June of 2011. A tender was released to provide service to six (6) locations for a two year term covering the 2011- 2012 school year and the 2012 – 2013 school year. A two year contract eliminates unnecessary workload and is in keeping with other tenders of this nature.

The advertised tender closed Tuesday, July 5, 2011, with Alpine Janitorial Kenora Inc., being the sole bid received in the amount of \$102,084.00 (excluding HST), for a two year period. The yearly breakdown, excluding HST, is as follows:

Year 2011 – 2012	\$49,914 + HST
Year 2012 – 2013	\$52,170 + HST

The 2009 two year contract was awarded to the same company, which was the only bid received, in the amount of \$103,042.80, including GST.

The Contract is similar to the 2009 submission with the difference in contract price attributed to the change from GST to HST and a \$2.00 per hour increase in the first year for Location #6 (reduced by \$2.00 per hour for the second year) and a \$3.00 per hour increase in the second year for Locations #2 and #4.

A funding allocation in the amount of \$50,000.00 has been approved under the 2011 Operating Budget.

Clause 5.0, Terms and Conditions, allows the City the right to cancel any of the specified school crossing guard locations prior to the award of the tender and after the award of tender and absolves the City of the any obligation under the contract when service is interrupted by strike, walk-out or by reason of any "Act of God"

Budget: 2011 Operating Budget

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: R. Perchuk, R. Halverson, Alpine Janitorial, KCDSB, KPDSB